

# APNOMS 2008 Hotel Reservation Form for Park Plaza Hotel

Please fill out all information and fax it to: +86 10 62282983 or email it to: [caai@bupt.edu.cn](mailto:caai@bupt.edu.cn) before **Sept. 21, 2008**.

First (given) Name		Last (family/surname) Name	
Title or Position		Company/Organization	
Street			
City	State/ Province	Post Code	Country
Phone Number	Fax Number	E-mail Address	

Share with (Roommate Name): \_\_\_\_\_

## ■ Hotel Information and Room Type

(Currency: RMB or CNY (China Yuan Renminbi), US\$1 is equivalent to approx.6.85 RMB as of July, 2008)

Room Type	Guests	Rate (RMB)	Date/ Period		
			Check-in (MM/DD)	Check-out (MM/DD)	# of Nights
<input type="checkbox"/> Business Room	1	698			
<input type="checkbox"/> Business Room	2	698			
<input type="checkbox"/> Business Room in executive building	1	738			
<input type="checkbox"/> Business Room in executive building	2	738			

The additional breakfast supplement: RMB80.

The 15% service charge is included in the given accommodation rates.

## Credit Card Information

Visa  MasterCard

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ (month/year) Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### <Note>

1. Fill out the check-in & check-out dates and the number of nights.
2. One night deposit must be guaranteed by credit card to secure your reservation.
3. The exchange rate is subject to fluctuate and the actual exchange rate will be applied at the time of check out.
4. Hotel reservations will be assigned on a first-come, first-served basis according to the information provided on your form and room availability.
5. Cancellation received before 2 days of arrival or unnotified absence on the day of scheduled arrival,  
\* One-night room charge will be charged to your credit card as a penalty.

## ■ Special Request

For any further questions on the Hotel reservation, please contact Ms. Yaru Zou (email: [caai@bupt.edu.cn](mailto:caai@bupt.edu.cn))